

**NOT FOR OFFICIAL USE**

**COURTESY TRANSLATION, THE FRENCH VERSION IS THE REFERENCE FOR THE CONTRACT**

## ***D. TENDER FORM FOR A SUPPLY CONTRACT***

**Publication reference:** <Publication reference>

**Contract title:** SAR EGYPT

<Place and date>

**To:** DCI, Defense Council International

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**A signed slip** must be provided (for each lot, in the event that the invitation to tender is divided into several lots), accompanied by copies, the number of which is specified in the instructions to tenderers. The form must include a declaration signed by each legal entity submitting this offer, which should use the model attached in the appendix for this purpose. Any additional document (brochure, letter, etc.) attached to the slip will not be considered. Tenders submitted by a consortium (either a permanent grouping with legal status or an informal grouping created for the purpose of a specific call for tenders) must comply with the instructions applicable to the leader of the consortium and its members. The documents attached to the tender form (eg declarations, proofs, etc.) can be submitted in original version or in the form of a copy. If you provide copies, the originals must be forwarded to the contracting authority if requested. For economic and ecological reasons, we recommend that you submit your applications on paper (no plastic folders or dividers). We also suggest that you print your folders double-sided whenever possible.

Capacity provider entities

An economic operator (i.e. a tenderer) may, if he deems it appropriate and for a given contract, have recourse to the capacities of other entities, whatever the legal nature of the links which unite him. to these entities. If the economic operator relies on other entities, he must then prove to the contracting authority that he will have the necessary resources to perform the contract by producing in the tender documents a document by which these entities undertake to make these resources available. These entities, for example the parent company of the economic operator, must respect the same eligibility rules, in particular that of nationality, as the economic operator who relies on them and must respect the selection criteria for which the economic operator relies on them. **For the purposes of this offer, the data relating to this third entity for the relevant selection criterion must be included in a separate document** . Proof of their capacity must also be provided at the request of the contracting authority.

With regard to the technical and professional criteria, an economic operator may only rely on the capacities of other entities when the latter perform the tasks for which these capacities are required.

With regard to the economic and financial criteria, the entities whose capacities the economic operator has recourse to become jointly and severally liable for the performance of the contract.

## 1 OFFER SUBMITTED BY

	Name(s) of tenderer(s)	Nationality <sup>1</sup>
<b>Leader<sup>2</sup></b>		
<b>Member</b>		
<b>Etc.</b>		

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<sup>1</sup>Country in which the legal entity is registered.

<sup>2</sup>Add or remove as many rows as needed for members. Please note that a capacity provider/sub-contractor is not considered a member for the purposes of this tender. Therefore, the data of capacity-providing entities/subcontractors should not be included in the data on economic, financial and professional capacity, but in a separate document. In the event that this tender is submitted by a single tenderer, its name should be indicated under the heading “ **lead partner** ” (and all other lines should be deleted).

**2 CONTACT PERSON (for this offer) NOT APPLICABLE**

<b>Name</b>	
<b>Address</b>	
<b>Phone</b>	
<b>Fax</b>	
<b>email address</b>	

**3 ECONOMIC AND FINANCIAL CAPACITY<sup>3</sup>**

Please complete the <sup>4</sup>following “Financial data” table based on your annual accounts and your most recent projections. If your closed annual accounts are not yet available for the current financial year or for the last financial year, indicate your latest estimates in the columns marked \*\*. For all the columns, the figures must be calculated on the same basis, so as to allow a direct comparison from one year to the next (or if the basis of calculation has changed, this change must be subject to an explanatory note at the bottom of the table). Any clarification or explanation deemed necessary may also be provided.

<b>Financial datas</b> The data requested in this table must comply with the selection criteria defined in the additional information document on the contract notice	<b>2 years before the current fiscal year<sup>5</sup></b> < specify >  USD	<b>Penultima te financial year</b> < specify >  USD	<b>Last financial year</b> < specify >  USD	<b>Mean<sup>6</sup></b> USD	<b>[Last exercise USD] **</b>	<b>[ Current year USD] **</b>
Annual turnover <sup>7</sup> , excluding this contract						

<sup>3</sup>Natural persons must prove their capacity in accordance with the selection criteria and using the appropriate means.

<sup>4</sup>If this tender form is submitted by a consortium, the data in the table above must correspond to the sum of the data appearing in the corresponding tables of the declarations provided by the members of the consortium – see point 7 of this tender form. No consolidated data is requested for the financial ratios.

<sup>5</sup>Last fiscal year = last closed fiscal year of the entity.

<sup>6</sup>“Average ” column correspond to the mathematical average of the amounts entered in the three previous columns of the same line.

<sup>7</sup>Gross value of economic benefits (cash, receivables, other assets) generated by the normal operating activities of the business (such as sales of goods, sales of services, interest, royalties and dividends, etc. .) during the exercise.

**4 Not Applicable**

**5 AREAS OF SPECIALIZATION**

Please use the table below to indicate the **areas of specialization relevant to this contract** of each legal entity submitting this tender, by entering these areas at the top of each row and the name of the legal entity at the top of each column. Tick the box(es) ( ✓ ) corresponding to the area(s) of specialization in which each legal entity has significant experience. [ **10 areas of specialization maximum** ]

	Leader	Member 2	Member 3	Etc.
Relevant Specialization #1				
Relevant Specialization #2				
Etc. <sup>8</sup>				

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<sup>8</sup>Add or remove as many rows and/or columns as needed. In the event that this tender is submitted by only one legal entity, its name must be indicated under the heading “Leader ” (and all other columns must be deleted).

## 6 EXPERIENCE

Please complete a table using the format below to summarize the **main relevant supply contracts** carried out over the past 3 years <sup>9</sup>by the legal entity(ies) submitting this tender. The number of references provided must not exceed **15** for the entire offer.

Ref. # (max 15)	Project title		...					
Legal Entity Name	Country	Total contract amount (EUR) <sup>10</sup>	Share provided by legal entity (%)	Number of staff provided	Client name	Source of funding	dates	Name of prospective members
...	...	...	...	...	...	...	...	...
Detailed description of the contract						Related services provided		
...						...		

<sup>9</sup>References must relate to contracts executed by the legal entity (or legal entities) submitting the form (with the exception of documented cases of company takeover or universal succession). In the case of a framework contract (without contractual value), only specific contracts corresponding to the tasks performed under such a contract will be taken into consideration.

<sup>10</sup>Amounts actually paid without taking inflation into account.

## 7 TENDERER'S DECLARATION(S)

As part of their offer, each legal entity identified in point 1 of this form, including each member of the consortium, as well as each capacity provider entity and each subcontractor, must submit a signed declaration in the format below, as well as the sworn statement relating to the exclusion and selection criteria (Annex 1) (insert form a.14a).

In response to your letter of invitation to tender for the aforementioned contract, we, the undersigned, declare that:

1 We have examined and fully accept the contents of the dossier for invitation to tender n° < ..... > of < date >. We fully accept, without reservation or restriction, its provisions.

2

We propose to carry out, in accordance with the terms of the tender documents and according to the conditions and within the time limits indicated, without reservation or restriction, the following deliveries:

3 The price of our offer **excluding** spare parts and consumables, if applicable ( **excluding the discounts described in point 4** ), is:

4

5 This offer is valid for a period of 90 days from the final date of submission of offers.

6 If our offer is accepted, we undertake to provide a performance guarantee as requested in article 11 of the special conditions.

7 Our company/enterprise [ and our subcontractors ] has/have the following nationality:

< ..... >

8 We are submitting this offer in our own name [ as part of the consortium led by [ <lead name > ] [ ourself ] \* . We confirm that we are not bidding in any other form for the same contract. [ We confirm as a member of the consortium that all members are jointly and severally liable for the performance of the contract, that the leader is authorized to bind and receive instructions in the name and on behalf of each of the members, that performance of the contract, including payments, is the responsibility of the leader and that all members of the joint venture/consortium are bound for the duration of the performance of the contract]. [We confirm, as a capacity-providing entity, that we are jointly and severally liable with regard to the obligations arising from the contract, including with regard to any recoverable amount.]

9 We undertake, if requested, to provide the necessary evidence in accordance with the legislation of the country in which we are actually established, attesting that we are not in any of the situations of exclusion provided for. The date on the proof or on the documents provided will not be more than one year before the date of submission of the offer and, in addition, we will provide a declaration that our situation has not changed during the period which has elapsed since the establishment of the proof in question.

We also undertake to provide, if necessary, proof of financial and economic capacity and technical and professional capacity according to the selection criteria set for this call for tenders and specified in the additional information on the contract notice. . The documentary

evidence requested is mentioned in section 2.6.11. of the Practical Guide to contract procedures for EU external action (PRAG).

- 10** We undertake to respect the ethical clauses appearing in article 24 of the instructions to tenderers and, in particular, we have no conflict of interest or any equivalent link likely to distort competition with other tenderers or other parties to the tender at the time of submission of this form.

We confirm that we, including all consortium members, if any, and sub-contractors are not listed on any EU restrictive measures lists ( [www.sanctionsmap.eu](http://www.sanctionsmap.eu) ) and we understand that our offer may be rejected, should the contrary be proved.

- 11** We will immediately notify DCI of any change in the above circumstances at any stage of the performance of the tasks. We also fully acknowledge and agree that any deliberately inaccurate or incomplete information provided in this tender may result in our exclusion from this tender and any other EU/EDF funded tender.

- 12** We note that DCI is under no obligation to respond to this invitation to tender and reserves the right to award only part of the contract. He incurs no liability to us by doing so.

- 13** We fully acknowledge and agree that if the above-mentioned persons participate while being in one of the situations provided for in section 2.6.10.1.1. of the PRAG or that, if the declarations or information provided turn out to be false, they may be rejected from this procedure and liable to administrative sanctions in the form of exclusion and financial sanctions representing up to 10% of the total estimated value of the contract being awarded and that this information may be published on the European Commission's website, in accordance with the financial regulations in force.

- 14** We are aware that, to ensure the protection of the financial interests of the EU, our personal data may be disclosed to the internal audit services, the early detection and exclusion system, the European Court of Auditors, to the specialized body in matters of financial irregularities, to the European Anti-Fraud Office or to the European Public Prosecutor's Office.

[\* Delete, if applicable ]

[If the declaration is completed by a member of the consortium:

The following table contains our financial data, as it appears in the consortium's tender form. These data are taken from our closed annual accounts and our most recent projections. The estimates (which do not appear in the closed annual accounts) are shown in italics. For all columns, the figures have been established on the same basis, so as to allow a direct comparison from one year to the next < except as explained in the footnote of the table >.

<b>Financial datas</b> The data requested in this table must comply with the selection criteria defined in the additional information document on the contract notice	2 years prior to last fiscal year <sup>5</sup> < specify > USD	penultimate year < specify > USD	Last fiscal year < specify > USD	Average <sup>6</sup> USD	Last fiscal year USD ]	[ Current year USD ]
Annual turnover <sup>7</sup> , excluding this contract						



Please accept, Madam/Sir, the expression of our highest consideration.

Surname and first name: < ..... >

Duly authorized to sign this offer on behalf of:

< ..... >

Place and date: < ..... >

Company/business stamp:

This offer includes the following annexes:

<Numbered list of appendices with titles>

NON CONTRACTUAL

**ANNEX 1**  
**DECLARATION ON HONOR RELATING TO THE EXCLUSION AND SELECTION**  
**CRITERIA**

For the sworn statement, different steps are applicable depending on the type of procedure. The applicable procedure can be checked in your invitation letter.

**Call for tenders open**

- each legal entity identified in point 1, including each member of the consortium, and capacity-providing entities or sub-contractors (if applicable) sign and date the declaration of honour;
- when submitting the offer, copies of the declaration on honor are provided;
- the consortium leader retains the originals of the declarations on honor, including those of each member of the consortium and of the capacity-providing entities or sub-contractors (if applicable);
- during the evaluation, the evaluation committee may request that the originals of the declarations on honor be presented, including those of each member of the consortium and of the capacity-providing entities or sub-contractors (if applicable) .